

ESF #3 – CHECKLIST OF ACTIONS BY TIME FRAME

The following table provides examples of tasks to be accomplished in each operational time frame.

TIME FRAME	ACTIONS
<p>Prevention: <i>Activities designed to prevent or lessen the impact of a disaster.</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Participate in hazard identification process and identify and correct vulnerabilities in the public works system.
<p>Preparedness: <i>Activities designed to increase readiness and awareness.</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Maintain this ESF Annex, as well as supporting guidelines and operating procedures. <input type="checkbox"/> Review all portions of the EOP to ensure proper coordination of public works and engineering activities. <input type="checkbox"/> Ensure public works and engineering personnel receive appropriate emergency operations training. <input type="checkbox"/> Establish contact with private resources that could provide support during an emergency. <input type="checkbox"/> Participate in emergency training and exercises.
<p>Response: <i>Activities designed to prevent injury, damage or loss of life.</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Provide public works and engineering support on a priority basis as determined by the EOC and the Incident Commander(s). <input type="checkbox"/> Provide representative to the EOC as requested. <input type="checkbox"/> Inspect damage to streets, bridges, and public buildings and provide this information to the Damage Assessment Coordinator. <input type="checkbox"/> Support decontamination as necessary. <input type="checkbox"/> Clear roads to facilitate emergency operations. <input type="checkbox"/> Close roads and construct barricades as directed. <input type="checkbox"/> Make recommendations on priority of repairs. <input type="checkbox"/> Request outside assistance from surrounding jurisdictions and the private sector as required. <input type="checkbox"/> Assist in emergency operations as described

	<p>in ESF #9 – Search and Rescue.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Conduct other specific response actions as dictated by the situation.
<p>Recovery: <i>Activities designed to return the community to normal levels of functioning.</i></p>	<ul style="list-style-type: none"> <input type="checkbox"/> Continue to repair infrastructure and buildings on a priority basis. <input type="checkbox"/> Continue all activities in coordination with the EOC based on the requirements of the incident. <input type="checkbox"/> Participate in after-action reports and critiques. <input type="checkbox"/> Make necessary changes in this ESF Annex and supporting plans and procedures. <input type="checkbox"/> Recommend changes in planning, zoning, and building codes to prevent or lessen the effect of future disasters.